

REGISTRATION FOR NDDS COMMUNITY TRANSPORT

MEMBERSHIP NUMBER <i>Office use only</i>	
BUS PASS NUMBER	
BUS PASS EXPIRY DATE	/ / 20
Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Other:
First name	
Surname	
Address	
Postcode	
Home phone number	()
Mobile phone number	()
Email address	
Date of Birth	/ /
Name and telephone number of someone to contact in an emergency	Name Contact No(s) Relationship to you

I agree to become a member of NDDS Community Transport and be bound by its terms of business and carriage and to notify of any changes in my circumstances.

Annual membership fee is £25.00 and we have two easy payment methods:
Send this form to the address above along with a cheque or postal order made payable to NDDS; or pay direct online to Barclays Bank Sort Code 20-61-51 Account 90350273, adding your name as a reference.

SIGNATURE:

DATE:

Name (if not the member)

Please continue overleaf

NDDS Community Transport is funded by voluntary contributions and the following strategic partners



Do you need to travel with a mobility aid? Yes No

If yes, please tell us what that is: -----

Do you have a guide dog? Yes No

Do you need to bring someone with you? Yes No

You **must** let us know of any disabilities or age-related issues in the box below.
Please note we cannot process your membership without these details.

We may call you to discuss your own unique needs relating to your travel and assistance from your home to the bus.

Do you live alone? Yes No

Do you live in sheltered housing? Yes No

How often do you speak to another person? Daily 2-3 days
 Weekly Less often

How did you hear about us?

- | | | | |
|--|--|--|--|
| <input type="checkbox"/> Existing member | <input type="checkbox"/> Care worker [11] | <input type="checkbox"/> Club/Group [12] | <input type="checkbox"/> Saw Bus [13] |
| <input type="checkbox"/> GP or Hospital [14] | <input type="checkbox"/> Leaflet/Poster [15] | <input type="checkbox"/> Radio [16] | <input type="checkbox"/> Internet [17] |
| <input type="checkbox"/> Magazine [18] | <input type="checkbox"/> Returning member | <input type="checkbox"/> Friend | |

Gender: Male Female

How would describe your Ethnic Origin?

- | | |
|--|--|
| <input type="checkbox"/> White or White British [01] | <input type="checkbox"/> Asian or Asian British - Pakistani [22] |
| <input type="checkbox"/> Asian or Asian British - Indian [21] | <input type="checkbox"/> Asian or Asian British - Chinese [24] |
| <input type="checkbox"/> Asian or Asian British - Bangladeshi [23] | <input type="checkbox"/> Black or Black British [31] |
| <input type="checkbox"/> Asian or Asian British - Other [29] | <input type="checkbox"/> Other Ethnic Group [99] |
| <input type="checkbox"/> Mixed or Multiple [41] | |

Please continue to next page

DATA PROTECTION ACT: CONSENT FORM

Permission to store and process your data

To help with your enquiry or as a member of NDDS, we may need to record your details. These details may include personal and sensitive data. To comply with the Data Protection Act (1998), we must ask for your permission to store and process your personal and sensitive data for this purpose.

I give my consent to NDDS recording sensitive personal information about me

Please note we cannot process your membership without your permission.

NAME:			
SIGNATURE:		DATE:	

Below are some key statements about our data protection and privacy policy. Our full Data Protection and Privacy Statement is available on our website.

What is personal and sensitive data?

Personal data is data which can be used to identify you. This may include your name, date of birth, address, telephone number, etc. Sensitive personal data is information related to any of the following: racial or ethnic origin, political opinions, religious beliefs, health, sexuality, offences and/or convictions.

Where will you store my data?

Your data will be stored in an electronic database system accessed by employees of NDDS. Paper copies of your data may also be stored securely and accessed by NDDS employees.

How will you use my data?

We will only ever share your information with your permission. Your data will primarily be used for scheduling your journeys. We are obliged to collect information on behalf of Local Authorities, Government Departments and ourselves. This information is collected anonymously. It is used to improve our services and provide statistics to ensure we are reaching all members of the community who need our support and to advise us where to advertise information.

Can I withhold my consent?

Yes, but NDDS will not be able to process your membership and provide you with transport.

What is a Data Controller?

A Data Controller is someone who is responsible for your data and who must make sure that your data is processed according to the law. For example, they are responsible for making sure that the information held about you is accurate and that it is kept secure. For the purposes of the Data Protection Act, the Manager at NDDS is the Data Controller.

Obtaining the information we hold about you

You have a right to ask for a copy of your information and to correct any inaccuracies. Under the Data Protection Act 1998, NDDS is required to respond to your request within 40 days. If you would like a copy of the information we hold about you, please write to The Manager, Northampton Door-to-Door Service, Gladstone Close, Northampton, NN5 6EU. A fee of £10 is payable. Cheques should be made payable to "NDDS".